**MLAS Standing Committee Meetings**

**Minutes of the Meetings**

**SC I**

**Time:** Saturday, 19 August 2017, 10.15-12.15

**Venue:** IASE, first floor, Wrocław, Poland

**Participants:**

**MLAS SC members:**

Barbara Schleihagen (chair), Michael Dowling (information coordinator), Randa Al Chidiac, Judy Brooker, Maria Cotera, Alim Garga, Susan Haigh (acting secretary), Hans Ulrich Locher, Marijana Misetic, José-Maria Nogales Herrera, Alicia Ocaso, Jukka Relander, Pascal Sanz, Mariann Schjeide, Silvia Stasselová, Sabine Stummeyer

***Ex officio* members:**

Mathilde Koskas and Evviva Weinraub (Women, Information and Libraries SIG co-convenors) Vesna Vuksan (New Professionals SIG)

**Apologies:**

Kelly Moore, Alicia Ocasio, Janice Lachance., Rauha Maaarno, Amy Burke, Kadre Riisale

**Observers:**

**IFLA GB and HQ:**

Donna Scheeder, Glòria Pérez-Salmerón, Gerald Leitner, Helen Mandl, Stephen Wyber

**Other Observers:**

Donna Boune-Tyson – Canadian Federation of Library Associations

Mandla Ntombela – LIASA

Halina Zielinska - (affiliation not clear)

Magdalena Gomutko – Silesian Library, Poland

Elvira B. Lapuz – PLAI

Vesna Vuksan – Serbian Library Federation

David Ramirez – Conector Foundation

Stuart Hamilton – Qatar National Library

Bogdah Trifunovic – Serbian Library Association

Solomon Fekadu – AUC Library

Tomasz Sopygo – Warsaw Public Library

Justyna Kaczorowska – Wroclaw Public Library

1. **Welcome and Opening (Barbara Schleihagen, Chair)**

The Chair introduced and welcomed new members and the two new representatives who are replacing two members who had resigned, from Qatar and Lithuania. She also welcomed Donna Scheeder, Glòria Pérez-Salmerón, and Gerald Leitner.

1. **Apologies for absence (Barbara Schleihagen)**

The Chair noted apologies from members.

1. **Approval of the agenda (Barbara Schleihagen)**

At the request of the member from France, ‘Results of the election to the MLA SC’ was added under Other Business.

1. **Approval of the minutes of the meeting on 1 April 2017 in Athens, Greece (Barbara Schleihagen)**

Action items were reviewed. Item 5: We are not yet set up to use BaseCamp; the next Information Coordinator will be asked to look in to this. All other action items were either completed or on the agenda.

The minutes were approved without changes.

1. **Information for new SC members on how the section works (Barbara Schleihagen)**

The Chair noted that she had sent the IFLA information for new members; and she reviewed the processes that the Standing Committee follows. The Committee will start to use Zoom for some meetings. The section also works in sub-groups and the hope is that all SC members will participate actively in the work of the committee.

1. **IFLA 2017 Wroclaw Conference (Barbara Schleihagen)**
	1. **MLAS Session “Library Associations in Solidarity with Civil Society” Tuesday, 22 August, 09.30-11.30, IASE Conference Room**
	2. **Association Members Meeting, Tuesday, 22 August, 16.00-18.00 Multifunctional Hall**
	3. **General Assembly, Wednesday, 23 August, 16.15-18.00 in Auditorium Hall**

The conference session subcommittee received twelve proposals and Columbia, Hungary, Finland, Iran, Canada, and Poland were selected.

The Committee was reminded the committee of the Association Members meeting, and that, at the General Assembly, it is member associations’ responsibility to attend as quorum is based on that attendance.

1. **Draft MLAS Annual Report August 2016-2017 (Barbara Schleihagen)**

The Chair reviewed the report and requested members to provide any additions or comments. She noted that the use of Zoom by the 8 members that participated in the MLAS Global Vision discussion was very successful, and that it could be used for other meetings within the section’s work.

1. **Global vision discussion in IFLA (Gerald Leitner)**

The Secretary General noted that the aim is to change IFLA to a more participatory and inclusive organization. IFLA has had a very active year since Columbus. This year, IFLA received a $31M grant from the Gates Foundation, and will present the ideas that are arising from the Global Visioning process at the Highlights session on Monday morning. WLIC 2017 will also see the launch of the Library Map of the World, a new advocacy tool. IFLA is investing significantly in communications with members, and a new manager has been hired for this program. Developing a global vision for a united library field has been a focus this year, with a kick-off meeting in Athens followed by 6 very successful regional meetings. Many similarities were seen in the content emerging from these sessions, but also some important differences in emphasis. The sessions included high-level representation from 140 countries of the world. But that means that some 50 countries have also not participated in this process, so far; thus, MLAS was urged to be a motivator or driver for continued participation and momentum in the process.

The WLIC 2017 discussion of the global vision will launch at the President’s Highlights session on Monday with an interactive platform. There will be an interactive workshop in the afternoon, and then this will be a topic at both the Association Members’ meeting and the IFLA General Assembly.

A global vision report will be published in late March at the President’s meeting in Barcelona. This will be the kick-off meeting for the development of a work program to advance the global vision’s realization, commencing in 2019, which will be followed thereafter by a second set of regional meetings.

1. **Global vision in MLAS and next steps (Barbara Schleihagen)**

The Chair encouraged section members to participate actively in this global program, which also includes associations that are not IFLA members.

1. **President’s Programme (Donna Scheeder)**

President Donna Scheeder spoke about the opportunity afforded to IFLA by the Gates Foundation to strengthen and unite the library field on a global basis. She urged MLAS members to attend the President’s session on Monday, and to become evangelists for the process within their respective associations.

1. **President-elect’s Programme (Glòria Pérez-Salmerón)**

The President Elect emphasized the important role of this section in building participation in the global visioning process, and introduced the Leaders for a United Library Field.

1. **IFLA advocacy issues updates (Stephen Wyber)**

The IFLA Advocacy Highlights paper was distributed to SC members before the meeting, and therefore Stephen simply summarized it. IFLA has been active on Copyright and other legal matters; access to information and how libraries drive development; defending library values: and on safeguarding cultural heritage.

1. **MLAS Membership Update (Helen Mandl)**

Helen noted that associations have been asked to be active at unprecedented levels: in the International Advocacy Program to advance the national development plans for the UN Social Development Goals, in Global Vision discussions, and in providing data for the Library Map of the World; and she thanked the many associations that have responded.

130 national associations; 22 international associations; and 5 other associations and one association affiliate. There are 13 new or rejoining associations this year. A list of associations that have yet to pay their fees was circulated, with a request for MLAS members to assist in this matter.

There is a new logo for MLAS that can be used in section communications and outreach.

A European MLAS SC member questioned whether the current election process has led to MLAS SC representation that reflects the regional representation of the members. He noted that there were 19 candidates for 7 seats and the representatives elected were mainly from Europe and North America, leaving the other regions under-represented. This concern was supported by another European SC member. The MLAS SC Chair noted that the SC can invite additional representation for up to 5 ‘corresponding members.’ The Chair noted that matter will be deferred to Other Business, as decided under Item 3.

Helen suggested that MLAS strike a subcommittee to consider and propose options that would address inclusion concerns in IFLA processes.

1. **Report on IFLA Governing Board meeting (Barbara Schleihagen)**

The Chair encouraged members to attend Governing Board meetings as observers; the next one being this Friday.

She then reported on the previous Governing Board meeting as follows. IFLA will operate at a surplus this year. One area that has been identified as needing more work is risk management (covering all forms of risk – e.g. financial, policy, governance). There is a new policy and the Finance Committee will deal with that at each meeting, and the Governing Board will deal with it at one of its three meetings per year. The Governing Board also reviewed the evaluation of WLIC 2016; status of arrangements and program for WLIC 2017; and planning for 2018.

1. **Election of Standing Committee Officers 2017-2019 (Barbara Schleihagen)**

One nomination was received for each of the officer positions. Michael Dowling (American Library Association) is nominated for the position of Chair; Halo Locher (Bibliothek Information Schweiz (BIS) for the position of Secretary; and Rauha Maarno (Suomen Kirjastoseura/Finnish Library Association) as Information Coordinator, which is an appointed position. Michael and Halo were duly elected, and Rauha duly appointed.

The Chair acknowledged the contributions of those members whose terms on the section are ending. Silvia, Janice, Jukka, Randa, Maria, were thanked; and Kelly was especially thanked for her excellent work these last two secretary. Michael then thanked and commended Barbara for her work as long-term member and chair of the committee these past two years.

A representative of the Library Association of Malaysia expressed their delight that they will be the host for the WLIC 2018.

A member of the New Professionals Interest Group invited members of the section to their meeting.

The Chair thanked the interim secretary.

The member from Cameroon thanked the Chair for her work and for her mentorship to his own partiicpation.

The meeting was adjourned at 12:15. The agenda will be completed at MLAS SC II.

**For the minutes:**

Barbara Schleihagen, chair Susan Haigh, acting secretary

**MLAS Standing Committee Meetings**

**Minutes of the Meetings**

**SC II**

**Time:** Wednesday, 23 August 2017, 08.00-10.30

**Venue:** Conference Room D, Wrocław, Poland

**Participants:**

**MLAS SC members:**

Michael Dowling (chair), Halo Locher (secretary), Judy Brooker, Maria Cotera, Susan Haigh, Samia Hassan Al-Shiba, Amandine Jacquet, Hella Klauser, Karin Linder, Marijana Misetic, José-Maria Nogales Herrera, Pascal Sanz, Mariann Schjeide

***Ex officio* members:**

Vesna Vuksan (NPSIG convenor), Mathilde Koskas (WILSIG convenor)

**Observers:**

Loida Garcia-Febo, Nick Poole, Katre Rijsak, others from list of participants

**IFLA HQ:**

**Apologies:**

Rauha Maarno (information coordinator), Jukka Relander

1. **Report from PC Officers Forum, Saturday, 19 August, 14.45-17.45 hrs (Chair)**

Michael presented the main topics from the Officer Forum: Library Map of the World, Global Vision Project and the International Advocacy Program.

1. **Review of MLAS Session from Tuesday 22 August (Chair)**

See the minutes from the SC I.

1. **MLAS Communication:**
	1. **MLAS Information Coordinator’s report (Michael Dowling)**

Michael reported that IFLA is going to be updating its website next year, and will be asking for feedback in the fall. Now that the IFLA Library Map of the World is live MLAS can review from an information standpoint for library associations.

* 1. **MLAS social media activities (chair and Mariann Schjeide)**

Mariann reports that the social media group could not achieve the goals due to personal changes. She will try to increase the situation. The SC supports the proposed concept that MLAS Facebook should be an open group for everybody.

* 1. **Section’s suggested new Logo - feedback by 30 September (Chair or Information Coordinator)**

Michael let the printed logo pass to the present members to give a feedback. It is suggested to realize the outline of the figure in full black so it can be better recognized in smaller size and for better quality for reprint it. The logo gives a visual connection between IFLA and MLAS. Michael will give this feedback to the HQ in time.

* 1. **Section’s One Pager - feedback by 30 September (Chair or Information Coordinator)**

Michael takes the lead and will send a draft to a couple of experienced SC members till end of September to reflect.

* 1. **Draft Communication Plan (Chair or Information Coordinator)**

There is a given structure by IFLA for the communication plan with a time frame from fall to midterm meeting to finalize the paper which is a continuing work. The form should structure the communication internally, versus other sections and internationally to other associations. Maura will take the lead of a group with the members Karin and Michael. Amadine will send the plan of the public library section as an example.

Problem of correct e-mail: The SC members are invited to check the information and photos on the IFLA website and to give feedback to HQ. Concerning the whole member correction are demanded to the information coordinator.

* 1. **IFLA Journal Cooperation (Chair or Information Coordinator)**

Editor Steve Witt is interested in stories from the sections. It is an opportunity to provide some content to other associations via the journal especially on topics from the own country/association. Hella presents the idea to publish the lectures or a selection from our own session at WLIC Wroclaw and will take contact with Steve. Another idea is that the host country of WLIC could present their association. Mail to Steve Witt: swwitt@illinois.edu.

* 1. **Set up a group on basecamp for MLAS (Secretary)**

The HQ offers tools for the internal communication, thereunder Zoom and Basecamp. Every member of the SC should start an account on Basecamp so that we can share files and documents. Michael will send a video-instruction how to handle it and the secretary will check if a group on Basecamp could be helpful.

1. **Special Interest Groups update:**
	1. **New Professionals Special Interest Group (Convenor)**

Vesna reported as new convenor since September that five people declined and therefore the group did a little bit struggling. They defined new roles for a social media coordinator and a volunteers’ coordinator.

Outgoing: Milan Vasiljevic, Qatar (Co-Convenor 2015-2017) and Katia Shklyar, Finland (Information Co-Coordinator 2015-2017)

Incoming: Andres Reinoso, Argentina (new Information Coordinator), Magdalena Gomulka, Poland (Volunteer Coordinator), Assane Fall, Senegal (Social Media Coordinator). In addition, Antoine Torrens, France, who was Information Coordinator (2015-2017) is now Co-convenor. The group introduced a new role of NPSIG Associate

who is not on a leadership team, but works closely and continuously. So far Marija Simunovic from Croatia accepted this role, and we are still waiting for confirmation from Andrew Finegan, Australia.

The SIG had a business meeting on WLIC and created the role of associated member to find more interested people. The flash mob during the camp is to fin on the webpage as an example for advocacy und PR. The group is confronted with the problem of now-shows if there is no charge. They visited some libraries and had 500 participants at the newcomer session. The group has the plan to participate next year at the French conference. For 2019 another camp is planned. They don’t like the new logo and will improve it by a contest for a new draft. The group is experienced in the use of Zoom that is simple and you can also record the conversation via WhatsApp so that others can hear it later.

* 1. **Women, Information and Libraries Special Interest Group (Convenor)**

Mathilde reports on a dynamic open business meeting and that the group is looking for a place to present the outcome of such meetings. Most of the presentation is stored in the IFLA Library. The search for a platform on the web to connect people has started with a blog – it took more time than expected because the information coordinator changed his job but there is still energy. Next thing to work on: create another logo as the IFLA proposal. Twitter and Facebook are running very well. A lot of work was the organization and contribution to the satellite meeting in Slowakia/Bratislava on the offers of libraries for refugees and to collect memories of refugees. One finding was that we are not trained to be psychologist to care about traumatized persons. There were more sessions at WLIC – one with the IT section (women and technology), a formal meeting of the group with 30 participants and an open session meeting.

The group plans a satellite or a meeting at WLIC Kuala Lumpur on “Women, gender collection and technology”.

1. **Draft Action Plan August 2017-2018 (Chair) incl. future plans for capacity building with BSLA materials**

Michael gives some keynotes on the plan: Social media, SIG’s are welcome to support with their ideas, midterm meeting, session WLIC Kuala Lumpur 2018. He appeals to encourage members and associations on the IFLA-priorities: Global Vision: send the voting-information to the members and try to translate the question into the own language. Michel expects to get information from HQ on the voting and from which countries the votes are coming. Hella suggests sending a second message to the members a week before the voting platform will be closed. It is also helpful to give the information on the work plan as next step in the Global Vision project to the members because that will provide them with practical tools to move forward. It would be really useful also to plan an integration of the project into the own association and country. The results of local workshops should be sent to HQ till end of September as special country report. The result will be based on different sources: the voting result, country report, workshop from SC’s and the regional workshops. World map: most of associations delivered the figures. Halo misses an information concerning the base and a claim to be complete or not. Is there a collaboration between the section for statistics and associations?

Michael will edit the presented ideas in an action plan and we will discuss the final version via Zoom.

1. **Plans for midterm meeting Spring 2018: venue and programme (Chair)**

According president meeting second half of March in Barcelona. Date to be announced as soon as the president meeting is known. (José will take care as local contact)

1. **Plans for IFLA conference 24-30 August 2018 in Kuala Lumpur, Malaysia (Chair)**
	1. **Satellite meeting (incl. image of profession)**

Satellite meeting (topic: image of profession): Mariann, Hella, Karin, Susan, Michel will take the lead. Till the end of November, the setting must be drafted and a call for papers prepared. Michael will have a look to find people in Malaysia to have a local support. It would be also a chance to gain new corresponding members and out of them new future SC members.

* 1. **Conference session**

There are always open slots for two hours: Amadine, Pascal and Judy will build a work group – target public: association managers, perhaps collaboration with information literacy. Idea from Amadine: interactive session with successful tools, for example how to get more members, offending freedom of expressions, there is always someone who feels offending – how to handle with it? How national association handle the topic to educate institution in local advocacy work (could be also a topic in the satellite meeting), other topic: communication with members (expectations etc.). More contributions onto the topics are possible via the MLAS mailing list. Discussion via Zoom in September is planned. Vesna presents the topic of NPSIG : librarians and “fashion” / uniforms / Logo on the T-shirt / and so on.

1. **Any other business (Chair)**

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1. **Closing remarks (Chair)**

[Corresponding member: proposal person of Malaysia (Michael)

Michael proposes to invite a person form Malaysia as corresponding member. Others not elected candidates should be invited as corresponding members. Hella declares that IFLA has a structural problem concerning an appropriate representation of all continents within the IFLA an all sections so that from each continent at least one person would be on board. It is an important topic for the whole IFLA. If there are other names: send the information to Michael and he will bring the topic into the GV: First step: corresponding member, second: proposal for distribution the seats on the continents.

**For the minutes:**

Michael Dowling, chair Halo Locher, secretary