

**A Section on Library Services to Multicultural Populations**  
**Work Schedule March-August 2010**

Please respond to Susana when a job is done

Theme	Officer in Charge	Deadline
Revise list of committee member	Susana	Asap
Memberlist update	Susana	Asap
Manifesto (to be approved by UNESCO)	Kirsten	Done
Strategy to promote manifesto	TBD	Discuss in Gothenburg
Revision of "Definition...". Send an electronic draft to the Secretary	Clara, (Kirsten, Mijin)	After Manifesto
Revision of Leaflet, new draft	Susana, Ayub, Yasuko	Gothenburg
Revision of Guidelines:	Robert (Chair)	Done
Funding, administration	Susy, Mijin	Continuing
Translations:		
Manifesto. We will wait for UNESCO		
Guidelines: Spanish, Arabic	Susana, Olga, Ayub	Asap
Guidelines, other languages (Danish, Korean, Norwegian & Swahili being done)	All Members	
Ten reasons.... Armenian, others?	Clara, others?	Asap
Definition...	All Members	After revision
Leaflet	All Members	After revision
Apply for money: SIG	Loriene, Mijin	Done.
Manifesto	Kirsten, Susy, Mijin	Done.
Guidelines	Susy, Mijin	Done.
Send "Tips for Organizing a Satellite Meeting" to IFLA HQ	Ann-Katrin	Asap
WLIC Gothenborg 2010, working group	Fred, Ruth, Volker	Continuing
Satellite conference Copenhagen 2010, working group	Susy, Lourina, Benedikte, Lor	Continuing
Study tour, New York, 2011	Fred, Tess, Yasuko	Gothenborg
Recruitment strategy	Clara	Asap
Ask Magda Bouwens for a list of national members	Mijin	Asap
More members; every SC-member must get 2 new Section-members	All members, every year	Before November

<b>Strategic Plan, to be revised</b>	<b>Mijin, Susy</b>	<b>Done</b>
<b>Facebook</b>	<b>Clara</b>	<b>Asap</b>
<b>Marketing materials</b>	<b>Susy</b>	<b>Asap</b>
<b>Gifts for speakers and hosts</b>	<b>Susy</b>	<b>Done</b>
<b>T-shirts</b>	<b>Ann-Katrin</b>	<b>Asap</b>
<b>Follow new IFLA-website</b>	<b>Jack</b>	<b>Continuing</b>
<b>Newsletter (Send to Susana):</b>		<b>Send to Susana:</b>
<b>Chair's column</b>	<b>Mijin</b>	<b>Jun-25</b>
<b>Photo and a short biography</b>	<b>Ariel, Oksana</b>	<b>Jun-25</b>
<b>Midyear meeting in Moscow</b>	<b>Svetlana, Galina</b>	<b>Jun-25</b>
<b>Impressions from a participant in Moscow</b>	<b>Yasuko</b>	<b>Jun-25</b>
<b>Guidelines content (summary)</b>	<b>Robert</b>	<b>Jun-25</b>
<b>Recruitment Strategy</b>	<b>Clara</b>	<b>Jun-25</b>
<b>Indigenous Discussion Group (SIG) column</b>	<b>Loriene</b>	<b>Jun-25</b>
<b>Column of Sc members upcoming events</b>	<b>All members</b>	<b>asap</b>
<b>Indigenous Discussion Group (SIG) session Gothenburg</b>	<b>Loriene</b>	<b>Jun-25</b>
<b>Section Conferences 2010 in: Gothenburg</b>	<b>Volker, Fred, Ruth</b>	<b>Jun-25</b>
<b>Copenhagen</b>	<b>Susy</b>	<b>Jun-25</b>
<b>Intercultural session In Leipzig</b>	<b>Volker</b>	<b>Jun-25</b>
<b>Welcome to new members</b>	<b>Volker</b>	<b>Jun-25</b>
<b>Funding and resources</b>	<b>Tess</b>	<b>Jun-25</b>
<b>Photos</b>	<b>All Members</b>	<b>Jun-25</b>
<b>Any other important information and features</b>	<b>All Members</b>	<b>Jun-25</b>
<b>Newsletter; Management and Redesign</b>	<b>Tess, Anne, Lourina</b>	<b>Gothenburg</b>