



The Endorsed Minutes of the fifty-seventh meeting of the Governing Board held on Wednesday 13th December 2017 from 8:30 to 17:00 hours, in the Koopman Room (IFLA offices), Koninklijke Bibliotheek, Prins Willem-Alexanderhof 5, The Hague, Netherlands

Members: Glòria Pérez-Salmerón (President, Chair); Christine Mackenzie (President-Elect); Barbara Lison (Treasurer); Antonia Arahova; Huanwen Cheng; Michael Dowling; Marwa El Sahn; Ágnes Hajdu Barát; Patrick Losinski; Vicki McDonald; Torbjörn Nilsson; Anne Okerson; Victoria Okojie; Victoria Owen; Viviana Quiñones; Knud Schulz; Sueli Mara Soares Pinto Ferreira; Raissa Teodori; Maja Žumer.

Staff: Gerald Leitner, IFLA Secretary General (SG); Helen Mandl, Manager Member Services (MMS); Stephen Wyber, Manager Policy & Advocacy (MPA); Ingrid Bon, Manager Development Programmes (MD) for item 2.4.4; Josche Ouwerkerk, Manager, Conferences & Business relations(MCB) for item 3.1; Esther Doria, Project Coordination Assistant (minutes).

Guests: Deborah Jacobs, Director Global Libraries and Jessica Dorr, Deputy Director Global Libraries joined the meeting from 10:15- 13:45

Welcome and apologies

The President opened the meeting and welcomed all.
There were no apologies.

1. General business

1.1 Adoption of agenda

Agenda item 3.3.3 LDAP was un-starred. An item on Governing Board self evaluation was added under Item 6.

The agenda was adopted.

1.2 Note on Minutes of previous meetings on 18 and 25 August 2017

The Minutes of each meeting will be made available to the Governing Board in two versions – the Governing Board Minutes inclusive closed sessions containing a full record of all discussions and decisions made by the Governing Board; and the Governing Board Minutes which will be published on the IFLA website once approved by the Governing Board. The Governing Board Minutes do not contain the full discussions of items held in camera.

Resolution: The Governing Board approved the process of having two sets of minutes:

- Governing Board minutes inclusive closed sessions
- Governing Board minutes

1.2.1 Minutes of the meeting on 18 August 2017 inclusive closed sessions

The Minutes of the meeting on 18 August 2017 inclusive closed sessions involved the previous Governing Board. As the responsible parties, they endorsed the minutes on 18 September 2017 by email. The Minutes were presented to this Board for information.

Resolution: The Governing Board noted that the Minutes of the meeting held on 18 August 2017 inclusive closed sessions have been endorsed by the previous Governing Board 2015-2017.

1.2.2 Minutes of the meeting on 18 August 2017

The Minutes of the meeting on 18 August 2017 involved the previous Governing Board. As the responsible parties, they endorsed the minutes on 18 September 2017 by email. The Minutes were presented to this Board for information.

Resolution: The Governing Board noted that the Minutes of the meeting held on 18 August 2017 have been endorsed by the previous Governing Board 2015-2017.

1.2.3 Minutes of the meeting on 25 August 2017 inclusive closed sessions

Resolution: The Governing Board accepted the minutes of the meeting on 25 August 2017 inclusive closed sessions as a true and accurate record of the fifty-sixth meeting of the Governing Board held on 25 August 2017, in Wroclaw, Poland, for signing by the President.

1.2.4 Minutes of the meeting on 25 August 2017

Resolution: The Governing Board accepted the minutes of the meeting on 25 August 2017 as a true and accurate record of the fifty-sixth meeting of the Governing Board held on 25 August 2017, in Wroclaw, Poland, for signing by the President.

1.2 Resolutions agreed since last meeting, to be read into the Minutes

The following resolutions were agreed since the last meeting and are recorded in the minutes of this meeting:

Joint Letter to the European Parliament's Legal Affairs Committee on Safeguarding Open Science

A number of elements in the ongoing copyright reform in the EU will impact upon the objectives of The Hague Declaration on Knowledge Discover in the Digital Age of 2015, to which IFLA became a signatory. While provisions on Text and Data Mining may be positive, if they are too narrowly expressed, they will create confusion and may even do more harm than good. Elements dealing with a new 'press publishers' right could be very harmful if extended to scholarly publishers, while proposals to limit safe harbour provisions and implement filters on uploads could put many open access repositories out of business. To this end, IFLA signed an open letter, along with fourteen other organisations and hundreds of individuals, calling on Members of the European Parliament not to harm open science. As is clear from discussions at the World Intellectual Property Organisation, European laws do tend to be used as a model by others, meaning that it will be important to avoid creating negative precedents.

Resolution: The Executive Committee on behalf of the Governing Board agreed that IFLA should sign the joint letter on preserving open science in the European Union on 5 September.

Nomination of an Expert Member to the Digital Unification Working Group

At its August meeting, the Governing Board discussed how to respond to the fact that the original African expert member of the Digital Unification Working Group had withdrawn, due to his own concerns about his ability to contribute. Following consultation with the

Working Group, former IFLA President Ellen Tise was nominated for the post. On 6 October 2017, the Executive Committee approved this nomination. Ellen has therefore been invited to join the group.

Resolution: The Executive Committee on behalf of the Governing Board appointed Ellen Tise as a new expert member of the Digital Unification Working Group on 6 October.

Statement on the Declaration by the United States and Israel of their intention to leave UNESCO

Following the announcement by the United States and Israel that they planned to leave UNESCO, IFLA produced a statement condemning moves that weaken UNESCO's ability to pursue its objectives – which strongly overlap with those of IFLA – universally. Over 20 library associations have since expressed their support for this statement, which has been shared with Member States and the new Director General of UNESCO.

Resolution: The Executive Committee on behalf of the Governing Board endorsed IFLA's statement on the announcement of planned withdrawals from UNESCO on 16 October.

Joint Letter on Copyright Issues in NAFTA Reforms

This statement followed an expert meeting in Washington on 30 October to explore the copyright issues raised by the renegotiation of the North America Free Trade Area. Bringing together experts from Mexico, the US and Canada (including an IFLA International Leaders Programme associate), the group drafted a joint letter, calling for the preservation of balance in copyright. Following IFLA intervention, the particular situation of libraries, which are increasingly dependent on digital content was taken into account. The letter underlines the commitment of libraries to balanced copyright not only at WIPO, but in every forum where it is discussed.

Resolution: The Executive Committee on behalf of the Governing Board endorsed IFLA's signing of the joint letter on copyright in NAFTA on 20 November.

Joint Statement by IFLA, the International Council on Archives (ICA) and the International Council on Museums (ICOM) on the treatment of limitations and exceptions to copyright at the World Intellectual Property Organisation (WIPO)

In the light of efforts by the WIPO Secretariat to approach the copyright issues faced by libraries, archives and museums separately, IFLA worked with ICA and ICOM to put together a statement which underlines not only the similarity in the issues our institutions face, but also the potential harm that could come of diverging conclusions from any work. The joint statement both supports the case now for a common approach, and will be useful in future when the WIPO Standing Committee on Copyright and Related Rights meets again in May 2018.

Resolution: The Executive Committee on behalf of the Governing Board endorsed IFLA's joint statement with ICA and ICOM on the need for a shared approach to copyright exceptions and limitations at WIPO on 20 November.

Statement on the Removal of Books from Turkish Libraries

Following the announcement by the Turkish government that it had ordered that 140 000 further books should be removed from the shelves of publicly-run libraries, as well as the

continued hardship faced by librarians at the universities closed since the failed coup of last year, IFLA produced a statement regretting the disproportionate actions of the government. It focused both on the restriction on the freedom of librarians to build collections according to professional principles, and the damage to democracy and development that comes from limiting access to knowledge.

Resolution: The Executive Committee on behalf of the Governing Board endorsed the IFLA statement on the removal of books from Turkish libraries on 30 November.

Joint letter on European Copyright Reforms

Ahead of a meeting of ministers for competitiveness from across the European Union, IFLA was invited, along with like-minded NGOs, to sign a letter underlining concern with the direction of copyright reform in Europe. The letter simply refers to the many letters, statements and reports over the past years which have called for balanced copyright reform.

Resolution: The Executive Committee, on behalf of the Governing Board, was informed of IFLA's decision to sign this letter. Given the exceptionally short-turn around, and the fact that the letter says nothing more than IFLA has already said, the Secretary General used the expedited process allowed for in such circumstances. The letter was signed on 30 November.

Statement on Spreading Library Values through Global Dialogue – IFLA's World Library and Information Congress

In the light of concerns raised about the choice of venue for the World Library and Information Congress 2018 from some sections and members, it became clear that an explanation of the process followed was necessary. For IFLA, Congress is a substantial opportunity to bring our values and enthusiasm to all parts of the world. This is particularly necessary in countries where these same values may be weaker. This may mean that in any given year, some may choose not to travel. IFLA respects the decisions of those who do so, and will continue to look to ensure that as many of our community as possible can participate, as often as possible. Significantly, however, WLIC cannot have a transformative effect – through global dialogue – if there are limits on the organisation of sessions, and on free expression by participants. The Statement therefore highlights that IFLA will continue to look to use WLIC to bring our message to all libraries, but that no dialogue is possible where participants' speech is restricted.

Resolution: The Executive Committee, on behalf of the Governing Board, endorsed the Statement on Spreading Library Values through Global Dialogue – IFLA's World Library and Information Congress – on 8 December 2017.

1.4 Matters arising not elsewhere on the agenda

1.4.1 From the minutes of 18 and 25 August 2017

There were no matters arising from the minutes of 18 and 25 August 2017.

1.4.2 From the Executive Committee

The Executive Committee held its first meeting the previous day.

The Governing Board agenda was discussed, and it was decided to add an additional item to the agenda on Governing Board self-evaluation. This item will be discussed under "Item 6. Any other business".

2. Strategic matters

2.1 Advocacy

2.1.1 Overview of advocacy activities since last meeting

IFLA's overall advocacy work focuses on making information available, ensuring that libraries are seen as partners in development, promoting an open information infrastructure, empowering library users, and safeguarding cultural heritage.

IFLA continues to lead engagement at the international level for libraries, and to provide materials and other support to libraries and library associations in order to pursue their goals nationally.

Resolution: The Governing Board noted the progress of the advocacy activities

2.1.2 President's programme

The President's activities since the beginning of her presidency last August mainly focused on advocacy, development of libraries and issues related to literacy and access to information.

The President's many activities included the following:

Visit to Austria 12-15 September 2017

-First official appearance as IFLA President at the Opening and panel of the 33rd Austrian Library Conference Libraries in the cloud, from 12 to 15 September 2017 in Linz, Austria.

Visit to Brazil 16-20 October 2017

-The President was invited by the Brazilian Institute of Information in Science and Technology (IBICT) The main outcome of this proactive visit was the constitution of the CICIB: Comitê Interinstitucional de Cooperação Informacional e Bibliotecária in order to support library sector and access to information actions across Brazil, regarding the UN Agenda 2030

Visit to Jamaica to Global Media and Information Literacy week 2017 on 26-27 October.

The President spoke here at the opening in a formal joined table with the Minister of Culture, Gender and Sport and Member of the Jamaica Commission for UNESCO among others.

Meeting with the Jamaican Library Association, Library Authorities and National Library Director, to encourage them to contribute actively to IFLA Global Vision and the Library Map of the World.

Visit to Washington

-Opening of the Seminar at the World Bank on 1 November.

-Meeting with representatives from the World Bank and the InterAmerican Development Bank to explore how we can work together to include libraries and library advocacy into their own work.

Visit to Japan 6-10 November 2017

-to attend IFRRO World Congress on 7th November under the theme Copyright.

Technology. Transformation and Annual General Meeting 2017 (Conference and General Assembly).

-Meeting with the Japan Library Associations (JLA),

-Visit of the Diet National Library of Japan and Meeting with its General Director and IFLA PAC Centre.

Visit to Mexico 14-16 November 2017

-Invited by the General Directorate of Documentation, Information and Analysis of the Congress of the Union of Mexico to join the Meeting of Libraries and Research Services for Parliaments of Latin America and the Caribbean

-Meeting with Mexican Library Associations with the main idea of working for a United Library Field, how to be proactive and thinking in a national committee to support to IFLA's work plan.

-Meeting with Mexican Public Libraries National Network Authorities in charge of the Mexican Public Libraries National Network, General Director of Libraries

Visit to Lithuania 4-6 December 2017 to participate at the International Conference "Libraries Empower Social Changes: Culture and Marketing" In Martynas Mazvydas National Library of Lithuania.

-Meeting with the Lithuanian Librarians Associations, with Liana Roukyté-Jonsson, Minister of Culture, and with Mr. Ramūnas Karbauskis (head of the parliament's Committee on Culture) and chair of the main party of the Lithuanian's Parliament, Farmers and Greens Union, as well as a meeting with Elena Pintilei, General Director of the National Library of Moldova that was also a guest at the Conference.

Resolution: The Governing Board noted the report from the President.

2.1.3 President-elect's programme

The President-elect reported that she was invited as a speaker to the Indian Public Library Conference in October. The meeting had around 400 participants over 3 days and 70 speakers. It was organized by the Indian Public Library Movement founded by Dr Basheerhamad "Shaddy" Shadrach and hosted by NASSCOM, the National Association of Software and Services. The President-elect spoke on the SDG's and how Public Libraries are aligned with the Agenda 2030.

The President-elect also participated in the INELI-India and South Asia planning workshop. INELI is a program set up by Global Libraries to encourage innovation and leadership for young professionals. It is currently developing a third cohort of the program starting early 2018 and which has expanded from India to include Afghanistan, Bhutan, Bangladesh, India, Nepal, Myanmar, Maldives, Pakistan and Sri Lanka.

Resolution: The Governing Board noted the report from the President-elect.

2.1.4 Governing Board members reports on official representation

Victoria Owen represents IFLA on the WIPO Accessible Books Consortium (ABC) Board. The work of the ABC Board pertains to the implementation of the Marrakesh Treaty. The Board recently approved the final 2017 version of the Authorized Entity (AE) Agreement. The AE group (IFLA, DAISY, Vision Australia, and Dorian Nowill Foundation) advocated for the most liberal interpretation of the provisions of the Marrakesh Treaty.

Marwa El Sahn represented IFLA at the first Conference of the Francophone Africa Preservation and Conservation Centre and gave an introduction to IFLA's broader engagement on safeguarding cultural heritage. There are now 16 PAC Centers worldwide and the conference was organised by the PAC Center in Cameroon and took place in Dakar, Senegal on 17-19 November. There were about 55 participants and 14 speakers from 10 countries. Marwa El Sahn will also represent IFLA at the annual Conference of the Saudi Arabian Library Association and promote IFLA activities.

Viviana Quinones represented IFLA in Conakry, Guinea, currently the World Capital of the Book. She was invited to talk at a 2-day seminar. The main focus was on children's books and libraries. She presented on IFLA and interviewed librarians on the floor. She spoke about

libraries during a half an hour interview by the local tv station, and she met with the new President of the Library Association.

Ágnes Hajdu Barát represented IFLA at a Conference and workshops around the SDG's. She met with the Chair of the United Nations Committee that developed the SDG's, who conveyed a message from the Director of the United Nations Library who stated that libraries are more important now than they have ever been.

Barbara Lison represented both IFLA and EBLIDA in Paris where she was invited by the umbrella organisation of French library associations (CFIBD) to speak about the possibilities for French libraries and librarians to enhance working internationally with IFLA and EBLIDA. She represented both IFLA and the German Library Association at a workshop in Vienna regarding the SDG's which was organised with other German speaking countries including Switzerland, Austria and the Italian region of South Tirol.

Victoria Okojie reported that Nigeria has ratified the Marakesh Treaty.

Resolution: The Governing Board noted the reports from Governing Board members.

2.2 Strategic partnerships

2.2.1 Overview of Strategic Partners activities since last meeting

IFLA works closely with fellow cultural heritage associations in the context of the Blue Shield and WIPO, and with others in the Internet Governance, copyright, and local content fields.

A new Director General at UNESCO offers an opportunity to assess the breadth of IFLA's engagement, which stretches from safeguarding cultural heritage to Internet Freedom. Relationship building with the rest of the UN system continues, with new contacts in UN agencies and continued cooperation with others, and a successful seminar at the World Bank.

Resolution: The Governing Board noted the strategic partnership developments since August 2017.

2.3 Policy and Standards

2.3.1 Overview on Policy Developments

IFLA has focused more on making full use of existing statements since August 2017, although work continues on user generated content and extended collective licensing. It was noted that the UN has proclaimed 2019 the "Year of Indigenous Languages".

Resolution: The Governing Board noted the overview on policy developments.

2.3.2 Investigation of Member Support for IFLA Linked Data Proposal

In August 2017, the Committee on Standards submitted a paper to the Governing Board recommending the funding of an identified hosted solution for the publication of IFLA Namespaces for IFLA's standards. As a result of that discussion, the Governing Board asked IFLA Headquarters to consult with 20 academic libraries and 10 national libraries on how to move forward on this issue and report back to the Governing Board at the meeting in December 2017. The responding IFLA Members showed unanimous support both for IFLA to coordinate international standards in this area, and for publishing their Namespaces. One Member indicated a possible alternative hosted solution to the one proposed. The responses

to the question on whether Members might provide extra funding for this were mixed; with those answering positively requesting a more formal proposal and a set term for the request. The cost of funding this was estimated at an initial EUR 10.000 for set up and an additional EUR 8000 on an ongoing basis. This is based on a quote from 4 years ago which should be updated with a more accurate figure.

Resolution: The Governing Board recognizes there is Member support for the publication of IFLA Namespaces and therefore asks the Committee on Standards to draw up a requirements paper to enable HQ Staff to clarify current estimates with Metadata Management Associates for the use of the Open Metadata Registry.

Resolution: That before starting such discussions, the Committee on Standards is asked to investigate whether the alternative hosted solution mentioned in one response is an option for IFLA.

Resolution: That HQ Staff draw up a formal funding proposal to send to IFLA Members once there is a more accurate figure for the hosted solution in order to try to recoup costs for both the set-up and the ongoing maintenance.

Resolution: That the Governing Board postpone any decision regarding funding until the Governing Board meeting in March 2018

2.4 Planning

2.4.1 Strategic Direction 1 Libraries in Society

The IFLA President and Secretary-General took prominent roles in the Global Media and Information Literacy Week Conference held in Jamaica on 27-28 October, both underlining the role of libraries to participants, and building stronger links with UNESCO.

At its April meeting, the Governing Board agreed to move to a five-year cycle for the Trend Report, with annual updates based on the contributions of speakers at the President's Meeting.

The IFLA Trend Report Update 2017 will be published shortly, once the last speaker contribution is received.

Resolution: The Governing Board noted the progress of Strategic Direction 1.

2.4.2 Strategic Direction 2 Information and Knowledge

IFLA continues to make the case for a full, modern and flexible set of exceptions and limitations to copyright, as well as for an open and accessible internet, in order to maximise access to information and its impact on society. IFLA has engaged in discussions at the World Intellectual Property Organisation, the European Union and at national level to make the case, has participated in the Polish Internet Governance Forum, and continues to work with others to prepare a manual on the implementation of the Marrakesh Treaty.

Resolution: The Governing Board noted the progress of Strategic Direction 2.

2.4.3 Strategic Direction 3 Cultural Heritage

A successful PAC Business Meeting has seen a new commitment to sharing forward plans online to facilitate cooperation. The report from the Palm Leaf Manuscript workshop has

been published, and work on creating a new metadata standard continues. The Francophone Africa PAC Centre will remain at its current home.

The PERSIST project is closer to finding a stable home in the UNESCO Memory of the World programme, while the Professional Committee will review the results of the preservation standards survey.

The Digital Unification Working Group met, and set out its own workplan. It requested two minor changes to its terms of reference.

The IFLA Secretary General attended the Blue Shield Annual General Meeting. Work continues to raise awareness of the Risk Register, and the broader contribution of libraries to safeguarding cultural heritage. A new Policy and Research Officer has joined the IFLA Policy & Advocacy team increasing the capacity of the team to focus on Cultural Heritage and the Risk Register.

Resolution: The Governing Board noted the progress of Strategic Direction 3.

Resolution: The Governing Board endorsed the minor changes to the Terms of Reference of the Digital Unification Working Group proposed by the Group itself.

2.4.4 Strategic Direction 4 Capacity Building

A third International Advocacy Programme (IAP) Update and second call for IAP project proposals have gone well, underlining the wide interest and innovative thinking in the library field. 66 countries contributed information to the IAP Update and over 75 applications for IAP project funding were submitted. 14 were accepted, totalling EUR 128,320, with every region of the world represented.

IFLA continues to advocate internationally for libraries, drawing on the Development and Access to Information report to build up reputation. Highlights include a recent seminar at the World Bank. Planning for 2018 and 2019 is a priority.

Resolution: The Governing Board noted the progress of Strategic Direction 4.

2.4.5 IFLA Key Initiatives

In Wroclaw the Governing Board discussed a paper on the Strategic Planning Matrix and Governing Board members were invited to indicate their interest in specific key initiatives. The Secretary General thanked those who had already sent their expressions of interest, and requested those who had not yet done so, to send this as soon as possible so a matrix can be prepared and be ready for the Governing Board meeting in March 2018.

2.4.6 IFLA and SIGL Activities

Deborah Jacobs, Director Global Libraries and Jessica Dorr, Deputy Director Global Libraries joined the meeting at 10:15 for item 2.4.6

Deborah Jacobs gave a short introduction to the Governing Board on the Global Libraries Programme, which will close at the end of 2018, and how the work will be continued by the Legacy Partners.

She summarised four important recommendations from Global Libraries to the library field:

- 1) Progress comes through collaboration
- 2) Change demands strong leaders
- 3) Support grows through alignment of community needs

4) It's important to show proof of impact

She noted that IFLA's work is very well aligned with these recommendations and that IFLA is a highly trusted partner. In February IFLA will send a final progress report to Global Libraries and will receive the last part of the funding from the Legacy Grant.

The President thanked Deborah Jacobs for the support, knowledge and collaboration shared over the past years.

2.4.6.1 SIGL overview

The SIGL Board will meet on 14 December 2017 to discuss a sustainability plan for the future of SIGL and IFLA. A first draft has been developed and in March the Governing Board will be asked to contribute to this plan.

The Secretary General presented the SIGL Action plan for 2018. It includes planning for the Global Vision Project, the Membership Survey, the Library Map of the World and the DA2I report. A capacity assessment plan will be developed to support regional operations and national development and learning. Further items in the Action plan include "Planning for leader Mobilization" and to "Launch campaigns to support the library field to adopt community engagement and outcome measurement.". It was noted that EUR 70,000 would be required to support exploring the library environment of the future.

Resolution: The Governing Board noted the SIGL Action Plan for 2018.

2.4.6.2 Global Vision Project

IFLA is successfully continuing to develop the Global Vision initiative engaging thousands of librarians and library friends from all over the world in the discussion about the future of a united library field. The online voting launched during the IFLA Congress in Wroclaw allowed us to receive feedback from 213 countries. It was another significant milestone, following the kick-off and regional meetings, on our path to generate the Global Vision report.

An enormous amount of data has been received and IFLA staff is currently analysing the collected data, with the support of Jessica Dorr from Global Libraries, for the Global Vision report. Jessica Dorr presented some first insights from the processed data to the members of the Governing Board. A discussion was held regarding the design of the questions and the involvement of young librarians in the Global Vision project.

The Global Vision report will be launched in the first quarter of 2018 during the IFLA President's Meeting in Barcelona, Spain. Based on the document, the library field will develop concrete action plans as to how to put our collective vision of the future into practice. Following the IFLA President's Meeting, a second round of workshops will be launched in Barcelona starting with a kick-off meeting for IFLA's Professional Units, followed by a second series of six high-level regional meetings around the world. These will be followed again by workshops organised by the participants.

The President thanked IFLA Governing Board members and staff involved in the Global Vision Project for all the work undertaken.

Resolution: The Governing Board noted the highlights from the Global Vision discussion as a baseline for the Global Vision Report.

2.4.6.3 Library Map of the World

The Library Map of the World (LMW) continues to develop and engage more countries with data and SDG stories. The first round of data collection finished at the end of October. An

annual summary report is to be prepared to analyse engagement processes and available data per library type and metric. SDG Storytelling Guidelines are to be released to guide contributors through the preparation of their stories; IAP participants will be included to encourage more stories to be published. Upcoming LMW website developments include data comparison tools and country pages.

Resolution: The Governing Board noted the progress of the Library Map of the World activity.

2.4.6.4 Development and Access to Information (DA2I) report

IFLA has worked to promote the Development and Access to Information Report since its launch, including a webinar, and a seminar at the World Bank. Other, Internet governance related events before the end of the year offer further opportunities.

Given that data will not have changed much, we will use 2018 to promote the existing work, make maximum use of the data, and build the case for meaningful indicators of access to information when the 2030 Agenda is reviewed by the UN in 2019.

Resolution: The Governing Board noted the launch of the DA2I report

2.4.6.5 Membership Survey

The implementation of the IFLA Membership Survey is underway with the appointment of TBI Communications to administer the survey. Questions for the survey and in-depth interviews have been developed and reviewed. Member contact data is being improved and data protection permissions collected to ensure we can directly reach as many members as possible. The survey was launched during the meeting of the Governing Board.

The Secretary General thanked Barbara Lison and Michael Dowling for their support with the survey.

Resolution: The Governing Board noted the progress of the IFLA Membership Survey.

2.4.6.6 New IFLA Website

IFLA launched a website redesign project in September 2017. The goal of the project is to create a responsive, modern, visually attractive and easy to navigate website reflecting IFLA's strategy and goals, its participatory spirit and member-related opportunities. The project is comprised of three main stages: (1) concept phase (Sep 2017 – Jan 2018); (2) design phase (Feb 2018) and (3) development phase (Mar – Jun 2017). The new website will be launched in August during the WLIC 2018 in Kuala Lumpur. During the concept phase, a variety of data gathering and analysis activities were carried out, including surveys that enabled us to receive feedback from more than 700 website users (both from the IFLA community and outside of it thanks to an open survey), sharing their experiences with the current website and expectations for the new one.

The following Governing Board members will support the review and analysis of the new website: Glòria Pérez-Salmerón, Christine Mackenzie, Barbara Lison, Anne Okerson, Sueli Mara Soares Pinto Ferreira and Maja Žumer.

Resolution: The Governing Board noted the directions of the website redesign project.

The president thanked Deborah Jacobs, Director Global Libraries and Jessica Dorr, Deputy Director Global Libraries for their contribution and they left the meeting at 13:45

2.4.7 Staff and Office

Helen Mandl will become Deputy Secretary General from the 1st of January 2018. An additional 2 staff members will be hired to support data and membership. A new staff member will also be hired for communications. Rafal Kramza is returning to Poland but will continue to work as a contractor on the development of the website.

Resolution: The Governing Board noted the staff developments.

3. Professional matters

3.1 Congresses

3.1.1 WLIC 2017 Wroclaw final report

The IFLA WLIC 2017 was considered to be a success overall, based on registration numbers and evaluations. The WLIC Communication efforts increased in 2017 which will be continued in 2018.

The expected financial results are unfortunately slightly below the expectations in the report, an update just received from KIT based on currency fluctuations shows a deficit of EUR 7000. The final financial report will be provided to the March 2018 Board meeting.

3.1.2 WLIC 2018 Kuala Lumpur progress report

Progress in the planning and preparation for the IFLA WLIC 2018 is going according to schedule. There was a change in the proposal for the keynote speaker.

The recommended keynote speaker is Dr. Ali Hamsa, Tan Sri.

The IFLA Governing Board will suggest to the National Committee to invite two Plenary Speakers in this preferred order:

1. Dr. Halim Shafi, Tan Sri
2. Hajah Nancy Haji Shukri
3. Dzukifli Abdul Razak, Tan Sri

Resolution: The Governing Board noted the progress on the WLIC 2018

Resolution: The Governing Board approved the recommended Keynote Speaker and Plenary Speakers

WLIC 2018 Governing Board response to LGBTQ SIG

The Special Interest Group on LGBTQ Users addressed a letter on 28 November to the Governing Board, expressing concerns about the choice of venue for 2018, in light of the country's policies on same-sex acts, and calling on IFLA to ensure that the venue for 2019 takes account of concerns. A draft letter with a proposed response from the Governing Board was discussed and Governing Board members agreed on some changes in the letter.

Resolution: The Governing Board endorsed the letter with the response to the LGBTQ SIG.

3.1.3 WLIC 2019 Site Selection – Final Report Stage 3

A closed session of the Governing Board followed

Resolution: The IFLA Governing Board unanimously accepted the recommendation made by the CAC and selected Athens as the venue for WLIC 2019.

WLIC 2019 Proposed Registration Fees

It was proposed to raise the WLIC 2019 fees in line with the inflation rate. A vote was taken with the result in favour of the increase. There was one vote against from Marwa el Sahn and one abstention from Victoria Okojie.

Resolution: The Governing Board accepted the proposed rates for IFLA WLIC 2019.

3.1.4 WLIC 2020 Site Selection – Stage 2

A closed session of the Governing Board followed.

3.1.5 Other business from CAC

WLIC Financial Model Discussion

There was a request from the Finance Committee to the previous Governing Board for the CAC to discuss possible options for a revision of the financial model of the IFLA WLIC. Several ideas and suggestions have been brought forward for discussion on how to achieve an increase in income and a reduction of cost.

The CAC will continue to work on this and welcomes any input from Governing Board Members. In Barcelona there will be a dedicated workshop for the PC on the review of the programme content and this item can be part of the programme.

3.2 Professional programme matters

3.2.1 Professional programme report

The Professional Committee met on 11 December. The Professional Committee considered the Units' Annual Reports and Action Plans and discussed items relating to communications, structural questions, leadership skills, coaching, the publishing programme, Congress programme and project funding.

A Professional Programme Development Plan, outlining the priorities the Professional Committee has identified for its work during its term until 2019, will be finalized in early 2018 and presented to the Governing Board for endorsement in March.

The Professional Committee's requested to have 1 hour of programme time in Barcelona in March 2018 to hold Divisional Forum meetings. The organisers of the Barcelona meetings will explore if it will be possible to add this to the programme.

Resolution: The Governing Board approved the formation of the Evidence for Global and Disaster Health Special Interest Group.

Resolution: The Governing Board endorsed the cessation of the Global Studies in Libraries and Information Series, published by De Gruyter but branded by IFLA.

Resolution: The Governing Board approved a new professional award, the IFLA/Systematic Public Library of the Year Award.

Resolution: The Governing Board noted the plans for the Professional Committee to discuss options for a new structure for the IFLA WLIC professional programme at its meeting in March 2018.

3.2.2 Professional committee report on items not elsewhere on the agenda

There were no further items to report

3.3 Advisory Committee Reports

3.3.1 CLM

The CLM Advisory Committee held successful events on emerging issues, copyright education and open access at WLIC 2017, and welcomed a new contingent of members. Since August, it has worked to review the publication on copyright in Latin America and the Caribbean, and provided valuable input to IFLA work on copyright exceptions and public lending right.

Resolution: The Governing Board noted the progress of the activities of the CLM Committee.

3.3.2 FAIFE

The FAIFE Committee is working to become more proactive and improve its communications and engagement with the broader library community in its areas of work. It continues to monitor attacks on libraries and librarians.

Three new expert advisors are proposed, and two replacement Committee members.

Resolution: The Governing Board noted progress of the activities of the FAIFE Committee.

Resolution: The Governing Board endorsed the nomination of Zhu Qiang, Yasuyo Inoue and Jamie LaRue as Expert Advisors to FAIFE for a two-year renewable term 2017-2019.

Resolution: The Governing Board endorsed the nomination of Enrica Manenti and Dalil Hakim Rahme as full members of the FAIFE Committee for the remainder of its 2017-2019 term

3.3.3 LDAP

The ALP programme and the committee were reviewed and transformed into the Library Development Programme (LDP) and Library Development Advisory Committee (LDAC). Programmes and activities overseen by LDP include advocacy in the UN 2030 Agenda, International Advocacy Programme (IAP), International Leaders Programme (ILP), and Building Strong Library Associations Programme (BSLA). The 10 selected BSLA projects are on track (Senegal, Zimbabwe, Egypt, Nepal, Fiji, Peru, Colombia, Spain). Finished are Ghana, India.

The 10 selected IAP projects have been set in motion. The 14 selected projects after the 2nd Call for IAP Proposals will start in January 2018.

Resolution: The Governing Board noted the progress of the Library Development Programme.

3.3.4 Cultural Heritage Programme*

The Cultural Heritage Programme Advisory Committee discussed the need to give more support to the Preservation and Conservation (PAC) Centres to maximise their impact, both individually and collectively.

Resolution: The Governing Board noted the work of the Cultural Heritage Programme Advisory Committee.

3.3.5 Committee on Standards

The Committee discussed the Action Plan for the next two years. Key activities will include the development of up to date Terms of Reference for each of the review groups and a process for attracting experts to nominate for these groups. They also plan to review the development and coordination of all types of IFLA standards and reassess their storage and maintenance in order to maximise their visibility among IFLA members and beyond.

Resolution: The Governing Board noted the planned activities for the Committee on Standards for the period 2017 - 2019.

4. Financial Matters

4.1 2017 Third quarter financial report and forecast

The Finance Committee met in the morning of the previous day and discussed the 2017 third quarter financial report and draft budget.

The end of year forecast for the core business budget is for a surplus of € 41,082 against a budgeted surplus of € 321. The end of year forecast for the result including Key Initiatives and Earmarked funds (Shawky Salem Conference Grant, Margreet Wijnstroom Fund, Congress Grants and other IFLA funds) is a surplus of € 6,467 (budgeted surplus € 321). The Finance Committee also proposed a donation of EUR 70,000 from IFLA to SIGL to support the future exploration of the library environment. IFLA is currently upholding sufficient general reserves to carry the costs for closing down over a period of one year.

Resolution: The Governing Board accepted the report of the Treasurer on the 2017 third quarter financial result and year end forecast and approved the proposed donation to SIGL.

4.2 2018 Draft budget

4.2.1 2017 Forecast and 2018 budget

The Finance Committee reviewed the 2018 draft Budget in detail at its meeting on Tuesday 12 December 2017. The Treasurer reported on the meeting and presented the draft budget to the Governing Board.

The budget includes the resources required to support the governance and professional structure, Headquarters structure and staffing needs, Key Initiatives, and earmarked projects. The Core Business budget includes IFLA's statutory activities and operating costs. The Key Initiatives have been included separately from the Core Business costs, as these are generally funded through external funds such as grants.

Based on the above modelling the draft budget shows a surplus result of € 4,592 for core business. KI activities will be funded through external grant funding on a balanced budget basis. The draft budget including Earmarked projects shows a surplus result of € 608.

The importance of a financial sustainability plan for the future was discussed.

Resolution: The Governing Board received the report of the Treasurer on the draft budget for 2018.

Resolution: The Governing Board endorsed the draft budget for 2018.

4.3 Report on items not elsewhere on the agenda

There were no further items

5. Governance*

5.1 Membership – admission of members

Resolution: The Governing Board resolved to admit the new members for the period 1 July – 15 November 2017

Resolution: The Governing Board resolved to exclude those members who have not paid their fees by 31 December.

5.2 IFLA representation on external committees

The report informed the Governing Board on the current status of IFLA representation in a range of external committees. Additional information has been added to this report as previously requested by the Governing Board.

Resolution: The Governing Board noted the current status of IFLA representation on external committees.

5.3 Executive Committee Minutes ratification

At the Governing Board meeting on 18 August 2017 a question was raised regarding whether the minutes of the Executive Committee should be submitted to the Governing Board for approval. It was decided to seek the advice of the Parliamentarian in this matter. The Secretary General contacted the IFLA Parliamentarian and received the following advice: the Executive Committee must be responsible for ratifying the minutes of its own meetings. However, as the Executive Committee works by delegated authority from the Governing Board it is appropriate for the Governing Board to be informed about the decisions and actions that the Executive Committee takes on its behalf. The mechanisms for this can include receiving copies of the minutes, and receiving verbal or written reports after each Executive Committee meeting. This is the current procedure, the Governing Board receives an oral report after the EC meeting at the Governing Board meeting, and copies of the minutes after they have been approved.

Resolution: The Governing Board noted the ratification procedure of Executive Committee minutes.

5.4 IFLA Honours and Awards – delegation of decisions

The process for the selection and endorsement of candidates for IFLA's honours and awards was last reviewed and endorsed in 2010. The previous Governing Board had requested clarification of the Executive Committee's role in this process.

Resolution: The Governing Board affirms the delegation of decision making for IFLA's Honours and Awards to the Executive Committee as noted in the guidelines revised by the IFLA Governing Board in December 2010 for the current Governing Board for the period 2017-2019.

5.5 Delegations within IFLA

The delegations granted by the Governing Board over time are not available in an accessible form to the Governing Board or Executive Committee. As each new Governing Board takes its place, it would be valuable to have such a document. The intent of the document would be to clarify procedures in terms of the operations of IFLA HQ and the relationships between major committees such as the Governing Board and the Executive Committee.

It was suggested that IFLA staff develop a list of current delegations made by the Governing Board or Executive Committee, by researching delegations provided in the minutes of the Governing Board and Executive Committee and bring a document to the March 2018 meeting, to clarify for the Governing Board the delegations that support operations within IFLA. All delegations that cannot be found in this way could be rescinded automatically.

Resolution: The Governing Board noted the action.

6. Any other business
Governing Board Evaluation

Work should be started on a survey for Governing Board evaluation. Victoria Okojie and Antonia Arahova will be involved in the creation of the survey.

There was no further business.

7. Next Governing Board meeting dates:

Proposed 2018 dates

Barcelona, Spain

18 March: 15:00 – 18:00 Briefing meeting for the Governing Board

19 March: President's meeting

20-21 March: Global Vision workshop with Professional Units

22-24 March: Governing Board meeting

Kuala Lumpur, Malaysia

22 August: 12.00 – 14.00 CAC meeting; 14.00 – 16.00 Finance Committee; 16.00 – 18.00 EC meeting

23 August: 08.30 – 11.00 PC; 11.30 – 17.00 Governing Board

30 August: 08:30 – 10:00 PC; 11:00 – 17.00 Governing Board

The Hague, Netherlands

10-12 December 2018 – Governing Board meeting

The meeting closed at 16:50