**IFLA Cataloguing Section**

**Names of Persons**

**Introduction:**

According to the International Cataloguing Principles (ICP)[[1]](#footnote-1) the **Form of Name for Persons as an authorized access point** should be constructed following a standard: "*When the name of a person consists of several words, the choice of first word for the authorized access point should follow conventions of the country and language most associated with that person, as found in manifestations or reference sources*". Thus, this set of documents summarizes the conventions for each country, established by each national cataloguing agency, to help other cataloguing agencies creating authority data worldwide.

Please access ***IFLA Names of Persons[[2]](#footnote-2)*** to submit updates from your country and to access more information.

**Country name in English: Latvia**

**Country name in official language(s): Latvija**

**Language in English: Latvian**

**Language name in official language(s): Latviešu**

**Last updated: April 2016**

**NAME ELEMENTS**

**Elements normally forming part of a name**

|  |  |  |
| --- | --- | --- |
| *Element* | *Type* | *Examples* |
| 1. Forname | Simple: |  |
|  | * masculine | **Jānis** |
|  | * feminine | **Anna** |
|  | * pseudonim | **Viks**  **Aspazija**  **Kaprālis Dāvis** |
| 1. Surname | Simple: |  |
|  | * masculine | **Jaunsudrabiņš**  **Ozols** |
|  | * feminine   This form mostly has the ending *–a; -e.* Such endings are rare for masculine. | **Sakse**  **Jankevica** |
|  | Compound (consisting of two surnames): |  |
|  | * masculine | **Birznieks-Upītis**  **Lerhis-Puškaitis** |
|  | * feminine | **Vīķe-Freiberga**  **Kursīte-Pakule** |
| 1. Family/gender names | * The gender names may be with different endings (-u; -es), without talking into account the endings of feminine or masculine surnames. | **Liepiņu dzimta**  **Egles dzimta**  (dzimta - gender) |
|  |  |  |

**Additional elements to names**

|  |  |  |
| --- | --- | --- |
| *Element* | *Use* | *Examples* |
| Names with prefixes (nobility and religious titles) | After the forname | Kaupo, **lībiešu valdnieks**  Indriķis, **Neredzīgais**  Jēkabs, **hercogs**  Jānis,Svētais, **Rīgas un visas Latvijas arhibīskaps** |
| Words indicating family relationship (junior, senior) | After the surname | Jānis Mencis **(juniors)**  Jānis Mencis **(seniors)** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**ORDER OF ELEMENTS IN CATALOGUE HEADINGS**

**General rule**

|  |  |  |
| --- | --- | --- |
| *Type of name* | *Entry element* | *Examples* |
| 1. Simple surname | surname |  |
|  | * masculine | **Jaunsudrabiņš,** Jānis |
|  | * feminine | **Sakse,** Anna  **Liepa,** Jana |
| 1. Compound surname | * masculine | **Birznieks-Upītis**, Ernests  **Āberbergs-Augškalns,** Jānis |
|  | * feminine | **Aberberga-Augškalne**, Līga  **Būmane-Grasmane**, Ilze |
| 1. Compound surname consisting of a woman’s maiden name and her husband’s surname |  | **Vīķe-Freiberga**, Vaira |
|  |  |  |

**National cataloguing code:**

***Resource Description and Access cataloguing rules***

**Authorities responsible for issuing library rules about names:**

***National Library of Latvia Authoritative database***

**National authority file of names:**

***National Library of Latvia***

**Sources and recommended references:**

1. ***Latviešu rakstniecība biogrāfijās. - Rīga : Zinātne, 2003.- ISBN 9789984698489 (about Latvian authors)***
2. ***Māksla un arhitektūra biogrāfijās. - Rīga : Latvijas enciklopēdija, 1995-2003.- 4. sēj. – ISBN 5899600586 (1.sēj.); 5899600594 (2.sēj.); 9984003612 (3.sēj.); 9984004570 (4.sēj.) (about Latvian artists)***
3. ***Latvijas enciklopēdija : [5 sējumos ar rādītāju ]. - Rīga : Valērija Belokoņa izdevniecība, c2002-2009. – ISBN 9984948218 (1); 9984948226 (2); 9984948234 (3); 9789984948249 (4); 9789934806803 (5)***

**Authority for information provided**

***Latvijas Nacionālā bibliotēka (National Library of Latvia)***

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1. <http://www.ifla.org/publications/statement-of-international-cataloguing-principles> [↑](#footnote-ref-1)
2. <http://www.ifla.org/node/4953> [↑](#footnote-ref-2)